



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
January 10, 2023**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Thea Chase, Bill Carlson, Nicole Maxwell, Jamie Somerville, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Brian Rusche, Parks & Events Director Troy Ward, Finance Director Travis Boyd, Police Chief Jesse Stanford, Fire Chief Chuck Balke, and Public Works Director Jack Nickerson.

AGENDA ADOPTION

Motion #1 by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested

Motion carried unanimously

ANNOUNCEMENTS

Town Manager Janet Hawkinson introduced the Town's new Public Works Director, Jack Nickerson.

PRESENTATIONS

While the Broadband presentation was being prepared, Police Chief Jesse Stanford presented an update on the Palisade Police Department.

Cory Bryndal with Region 10 and Dana Hlavac with the Department of Local Affairs (DOLA) gave a presentation and question/answer session to the Board outlining the process of middle-mile and final-mile broadband and how Region 10 will help the Town of Palisade moving forward with the project. *NOTE: This presentation will be a permanent attachment to these minutes.*

TOWN MANAGER REPORT

Finance Director Travis Boyd informed the Board that he was resigning effective January 20, 2023, for an opportunity with the Airport. He thanked the Board for their support, commended Janet for her work, and stated he was leaving the Finance Department in good hands with staff Gregg Mueller and Kelli Jessop.

Fire Chief Balke updated the Board on a recent deployment for HPAI (Highly Pathogen Avian Influenza – AKA Bird Flu) he went on as part of the Southwest Incident Management Team.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – December 9, 2022 – January 5, 2023
- **Minutes**
Minutes from the December 13, 2022, Regular Board of Trustees Meeting

Motion #2 by Trustee Somerville, seconded by Trustee Maxwell to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

No:

Absent:

Motion carried.

PUBLIC HEARING I

ORDINANCE 2022-22: Property Maintenance Code Adoption

Mayor Mikolai opened the public hearing at 7:41 pm.

Community Development Director Brian Rusche reviewed his staff report stating that the last version of building codes for the Town was adopted by Ordinance 2019-01 and did not include the adoption of the 2018 International Property Maintenance Code. The Town had used the 2006 version of this code prior to 2019, and the proposed Ordinance would adopt the 2018 International Property Maintenance Code by reference. No other building codes would be amended.

Mayor Mikolai opened the hearing to public comment. None was offered.

Mayor Mikolai opened the hearing to Board comment.

Trustee Maxwell inquired about what new items are in the proposed code that the Town wants to enforce. Code Compliance Officer Tom Chapman stated that insect infestation is the biggest area of concern, but the real value is being able to get landlords to comply with regulations to benefit renters.

Motion #3 by Trustee Somerville, seconded by Trustee Maxwell, to approve Ordinance 2022-22 Property Maintenance Code Adoption.

A roll call vote was requested.

Yes: Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

No:

Absent:

Motion carried.

Mayor Mikolai closed the public hearing at 7:50 pm.

PUBLIC COMMENT

None was offered.

COMMITTEE REPORTS

Board members briefly explained the various meetings they had recently attended.

ADJOURNMENT

Motion #4 by Trustee Somerville, seconded by Trustee Harbaugh to adjourn the meeting at 8:01 pm.

A voice vote was requested.
Motion carried unanimously.

X



Greg Mikolai
Mayor

X



Keli Frasier
Town Clerk

